

Minutes

Lebanon Town Board

Via Zoom, all residents are in self quarantine from Coronavirus pandemic

June 8, 2020, at 7:30 pm Meeting, called to order by, Supervisor James Goldstein

In Attendance:

Supervisor James Goldstein

Council Adam Carvell

Council Marie Morgan

Council Patricia Matson

Council Chadwick Nower

Highway Superintendent Alex Hodge

Town Clerk Joann Collins

Absent:

Bookkeeper Elaina Morgan

__0_ Residents in Attendance

The Privilege of the Floor:

Privilege waived

APPROVAL OF MINUTES:

The minutes from May 11,2020 meeting were Approved

Roll Call: Carvell Aye, Nower Aye, Morgan Aye, Matson Aye Goldstein Aye

On motion of Council Marie Morgan

Seconded by Council Patricia Matson

Dated: June 8, 2020

Payment of Bills & Claims:

The bills & claims were reviewed, Additions were added

Approved, 6/8/2020

Roll Call, Nower Aye, Carvell Aye, Morgan Aye, Matson Aye, Goldstein Aye

On Motion of Council Adam Carvell

Seconded by Council Chadwick Nower

Town Officer Reports:

Planning Board: Lois Hartshorn Chair – Present

No report

Board of Appeals: John Grossman Chair- Present

No Report

Town Justice: Brian Forsythe

June 8, 2020

Court Clerk Poly Salm was present and stated any arrangements are being down at the county. The only cases they can have a dangerous dog or small claims cases. They can come in and do paperwork, but they cannot sentence anybody. They have 5 cases on hold. They can take care of vehicle and traffic tickets if someone were to plead guilty by mail. Poly discussed all the safety protocols that must be done to the court room in order to open back up. They are plexi-glass put up in front of Judge Forsythe and the Court Clerk. Also, must have sanitizer available to the public and markers on the floor stating the 6 ft distance. Masks and gloves. Poly stated that the state might reimburse the town for all these supplies. Town Clerk Joann Collins had found these items at office depot and the Town Board agreed to have her order the supplies. Poly also stated that when they do open, they will be having anyone who comes for court come to her window to state that they are there. They also are working on a texting system to notify the person it's their time to come in the building. They do not know when they can open yet they have a meeting on this Thursday (6/10) coming up. Poly said that the set date to open is July 6 according to an email they received this morning.

Dog Control: Gordon Baker – Present

Report Submitted. Gordon discussed pursuing fines against chronic violators who have not licensed their dogs.

Code Enforcement Officer: Aaron Camp- Present

Aaron reported that he has been meeting with residents by appointment and he has been very busy with issuing permits and inspections. He said town construction has been busy. He also said that the Amish have had ore compliance with regards to permits and such.

Town Assessor: Brian Fitts

Grievance day was held June 1 at the Town Office and was set up to use social distancing and masks and no one attended. Any issues were resolved over the phone with Town Assessor Brian Fitts.

Town Clerk Joann Collins – Present

Report Submitted

Dog licenses are coming in.

Town Clerk stated that the front door leaks every time it rains, and papers get wet. Town Board agreed to get a new door. Town Clerk also stated that the window is working great (Thank You highway crew for building it).

Highway Superintendent: Alex Hodge: Present

Got the roadsides mowed

Working with FEMA on the Halloween storm from last year the town should be getting \$ 30,000.00 for it. Alex needs to get 3 quotes for concrete. Alex is working with water & Soil on this. Bartlett and Vosburgh were washed out and we should get money for this.

The old town barn is no good it is falling and needs to be replaced. The rafters are weak. Overhead door won't open. Alex will call the county to find out about having it tested for asbestos.

Alex stated that the highway crew won't be able to build this they are not as young as they used to be.

Aaron stated that he would try to pull the conflict of interest out of this and he would like to try to help the town and give the town a break. Supervisor Goldstein said they would have to talk to the Town Attorney. Aaron said it would only be a pole barn style. He feels he would be a great assistance to the town, they would like to have Aaron give some specs drawn up. Aaron asked if they would like an engineer draw this up, they are talking to Attorney about this.

Alex got quotes for a new pick-up. Gas is cheaper than diesel, Alex feels they don't need diesel. Ford came in at the lowest. For \$ 37,000.00

Alex will sell the old ford pick-up.

Alex would like to put the old 2012 International Truck on the Auction to get rid of it, it has a bad motor.

Supervisor Goldstein asked Alex if he saw the notification via email from New York State on getting 80 % of state Consolidated Highway Improvement Program (CHIPS) funds for town road projects mainly involving Betts Hill Rd.

Supervisor Goldstein stated that the State cannot guarantee 100 percent of funding without federal aid that is pending and uncertain in Washington DC as part of larger package of aid.

Alex said they have been cleaning ditches

Fixing wash outs

Cutting shoulders,

The highway will shut down for the July 4th holiday.

Town Supervisor: James Goldstein:

Discussed Financials

Discussed status of Phase 2 and Phase 3 reopening in region and Madison County. Concern over the lack of compliance of residents wearing masks and social distancing.

Discussed Madison County office building slow opening of services to the public and the COVID- 19 cases.

Discussed plans to continue to keep town office closed except by appointment. With highway department working full- time but highway garage closed to public except by appointment.

All town employees and officials will continue to social distance, wear masks and sanitize regularly.

Supervisors reported Approved

On Motion of Council Marie Morgan

Seconded by Council Adam Carvell

June 8, 2020

RESOLUTIONS:

RESOLUTION # 51-2020 APPROVAL TO AUTHORIZE PURCHASE OF NYMIR MUNICIPAL INSURANCE FOR 2020-21

Whereas, the Town of Lebanon has received proposed municipal insurance for the township for 2020-21 offered through the New York Municipal Insurance Reciprocal (NYMIR) and its affiliates

NOW THEREFORE BE IT RESOLVED, that the Town of Lebanon Town Board approves the purchase of the NYMIR municipal insurance package as presented for \$ 21,085.43 from June 21,2020 to June 20,2021 and authorizes the Town Supervisor to make payment to continue coverage

On Motion of Council Marie Morgan

Seconded by Council Chadwick Nower

Vote:

Nower Aye Matson Aye Morgan Aye Carvell Aye Goldstein Aye

Approved Dated : June 8,2020

TOWN BOARD MEETING MINUTES
June 8, 2020

RESOLUTION NO 52-20

FUND TRANSFERS FOR 2020 TOWN BUDGET

WHEREAS, the Lebanon Town Board has ultimate final financial authority over all town budgetary matters, and

Whereas, several Lebanon town budget accounts for 2020 require adjustments,

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the following fund transfers for the 2020 town budget :

General Fund

Transfer \$146 from A 9010.8 NYS Retirement to A 9040.8 Workers Comp

Increase A 9040.8 to \$6,954

Decrease A 9010.8 to \$14,725

Highway Fund

Transfer \$66 from DA 9040.8 Workers Comp to DA 9010.8 NYS Retirement

Increase DA 9010.8 to \$19,239

Decrease DA 9040.8 to \$8,257

Transfer \$397 from DA 9055.8 Disability Insurance to DA 9730.6 BAN Principal

Transfer \$3,603 from DA 9730.7 BAN Interest to DA 9730.6 BAN Principal

Increase DA 9730.6 from \$45,000 to \$49,000

Decrease DA 9730.7 to \$1,397

Decrease DA 9055.8 to \$2,603

On Motion of _____

Marie Morgan, Council, Finance Chair

Seconded by AC _____

Vote:

Nower y Matson y Carvell y Morgan y Goldstein y

Approved y Defeated _____

Dated: June 8, 2020

RESOLUTION # 53-20 AUTHORIZING TOWN HIGHWAY SUPERINTENDENT TO PURCHASE NEW PICKUP TRUCK ON STATE BID

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Lebanon authorize the purchase of the new pickup truck and plow at a cost not to exceed \$ 37,355 from NYE Automotive Group on state bid

On Motion of Council Adam Carvell

Seconded by Council Patricia Matson

Roll Call:

Nower Aye Morgan Aye Matson Aye Carvell Aye Goldstein Aye

Approved: Date June 8,2020

RESOLUTION NO. 5420

**APPROVING AND AFFIRMING HIGHWAY SUPERINTENDENT EXPENDITURES DURING OCT 31, 2019
FLOODING INCIDENTS IN TOWN OF LEBANON**

WHEREAS, the Lebanon Town Board has final authority on all spending decisions in the Town of Lebanon related to budgetary matters, and

Whereas, the Town Highway Superintendent had to resort to emergency procedures during the rain, flooding and washouts of several town roads on Oct. 31, 2019 to address emergency repairs, and

Whereas, the Town Highway Superintendent had to contract with one heavy equipment operator. Shawn Payne, for additional machine use and operations time during the flood emergencies and subsequent repairs on short notice with other potential vendors unavailable as they were doing emergency work for other towns, and

Whereas, the Town Board of Lebanon established emergency protocols in 2013 that allow the Town Highway Superintendent to enact emergency repairs without the Town Board's prior approval for FEMA level flood events and emergencies, and now reaffirms this policy, and

Whereas, while the Town purchasing policy requires verbal or written quotes, or submitted bids with respect to most public works expenditures in the town that require spending over \$20,000, the Town Board was not in a position to solicit bids for emergency repairs due to the time period, and the expenditures did not exceed \$6,000, and

Whereas, the Town Highway Superintendent did not know what the anticipated expense would be as town roads were impacted by the flooding and had to act quickly, and

Whereas, the nature of the necessary emergency repairs from road washouts necessitated use of equipment contractors and equipment rental,

NOW THEREFORE BE IT RESOLVED, that the Lebanon Town Board retroactively authorizes and approves/affirms the actions of the Town Highway Superintendent during that Oct 31, 2019 flood event and the necessary expenditures that required the Town Highway Superintendent to make an exception to the Town purchasing policy, and

BE IT FURTHER RESOLVED, that the Town Board recognizes, again affirms retroactively and acknowledges that the expedient and urgent nature of the repairs, the limited availability of other heavy equipment operators during the flood incidents who were working on other towns' roads, and the emergency nature of the flood incidents that required immediate action to get town roads open and keep roads open for first responders, public safety vehicles and local traffic, or closing roads that were unsafe to travel, necessitated the Town Highway Superintendent having the temporary authority in consultation with the Town Supervisor to make the necessary spending decisions which included the use of a contractual heavy equipment operator to expedite repairs.

On motion of Supervisor James Goldstein

Seconded by Council Marie Morgan

Roll Call:

Goldstein Aye Morgan Aye Matson Aye Nower Aye Carvell Aye

Approved: Dated June 8, 2020

DISCUSSION ITEMS:

Dave Craine discussed the Town Insurance Policy

Next Meeting

7/13//2020, VIA Zoom

The motion to adjourn was made by **Council Marie Morgan and Seconded by Council Adam Carvell at 8:46pm.**

Respectfully Submitted,

Joann L Collins

Recording Town Clerk