

# Minutes

## Lebanon Town Board Meeting Via Zoom

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*Oct 11, 2021*, at 7:30 pm Meeting, called to order by Supervisor James Goldstein

### In Attendance:

Supervisor James Goldstein  
Council Adam Carvell  
Council Marie Morgan  
Council Patricia Matson  
Council Chadwick Nower  
Highway Superintendent Alex Hodge  
Town Clerk Joann Collins  
Bookkeeper Brynley Wilcox

### Absent:

\_\_0\_ Residents in Attendance

### The Privilege of the Floor:

## APPROVAL OF MINUTES:

The minutes from September 13, 2021, meeting was approved.

**On motion of Council Patricia Matson**

**Seconded by Council Marie Morgan**

**Dated: Oct 11, 2021**

## Payment of Bills & Claims:

The bills & claims were reviewed. With 1 addition

**Approved, 10/11/2021.**

**On Motion of Council Adam Carvel**

**Seconded by Council Patricia Matson**

### Town Officer Reports:

**Planning Board: Lois Hartshorn Chair – Present**

No Report

**Board of Appeals: John Grossman Chair- Present**

Nothing

**Town Justice: Henry Moore –**

**Dog Control: Gordon Baker**

No Report.

**Code Enforcement Officer: Aaron Camp –**

No Report, Unable to attend zoom

**Town Board Meeting Minutes  
October 11, 2021, Via Zoom**

**Town Assessor: Brian Fitts.**

**Town Clerk Joann Collins – Present**

Report Submitted

**Highway Superintendent: Alex Hodge: Present**

- Salt is being hauled in
- Had a guy quit, He is going to work for Georgetown, this is the 2<sup>nd</sup> time this has happened
- Ales has a young guy interested but he doesn't have a CDL license yet. Alex asked Chad is he could help him get his CDL. Chad said he could, and it would take 6-8 weeks to get his CDL.
- Alex asked the Town Board if they thought it was ok to hire him.
- Alex stated that he would have him start at \$ 17.85 per hour and he would be on probation. Then the pay would go up after that.
- The Town Board all agreed to hire him, The Vote was unanimous Yes.
- He will start as a laborer then to a MEO when he gets his CDL.

**Town Supervisor: James Goldstein: Present**

Discussed Financials

Discussed COVID in the county there are 179 cases

Madison County will be paying the casino money shortly

**Supervisors reported Approved.**

**On Motion of Council Marie Morgan**

**Seconded by Council Chadwick Nower**

**Oct 11, 2021**

**RESOLUTIONS:**

6421  
RESOLUTION NO. ~~6321~~

**ADOPTION OF THE 2022 TOWN OF LEBANON PRELIMINARY BUDGET**

**WHEREAS**, the Town Supervisor as Budget Officer submitted the tentative 2021 Town Budget to the Town Clerk by Sept. 30, 2021, in accordance with Town Law, and

WHEREAS the Lebanon Town Board received the Budget Officer’s submitted tentative budget for 2022 by Oct. 5, 2020, from the Town Clerk in accordance with Town Law as well as receiving the budget via email from the Town Supervisor, and

Whereas the Lebanon Town Board will hold a budget workshop on Monday, Oct. 25, 2021, at 7:30 p.m. via Zoom at the Lebanon Town Office, 1210 Bradley Brook Road, Earlville in the hamlet, and

Whereas the Lebanon Town Board will conduct a public hearing via Zoom on the preliminary budget for 2022 two days after Election Day in accordance with Town Law, on Thursday, Nov. 4, 2021, at 8 p.m. using Zoom format in the Lebanon Town Office, 1210 Bradley Brook Road, Earlville, and will give the public the opportunity to comment on the budget prior to its adoption, and

Whereas the Lebanon Town Board will be reviewing the preliminary 2022 town budget and will make any adjustments necessary before agreeing to the final budget package for 2022,

**THEREFORE BE IT RESOLVED**, that the Lebanon Town Board accepts the Budget Officer’s Tentative Budget for 2022 as the Town of Lebanon preliminary budget for 2022 and schedules the aforementioned budget workshop and public hearing on the 2022 preliminary budget, and directs the Town Clerk to appropriately advertise these meetings in accordance with Town Law, posting Zoom links on the town website and making copies of the preliminary budget available to the public on request.

On Motion of Marie Morgan  
Marie Morgan, Council, Chair, Finance, Ways and Means

Seconded by pm

Roll Call Vote:      Yes X      No   

Vote: Carvell Y Nower Y Matson Y Morgan X Goldstein Y

Approved Y      Defeated   

Dated: Oct. 11, 2021

**RESOLUTION # 65-21 TOWN OF LEBANON LOCLA LAW # 1-21**

**(A Local Law Overriding the Tax Levy Limit established in General, Municipal Law in the Town of Lebanon)**

**Resolved and determined** that the Town Board conduct a public hearing as to the enactment of proposed Local Law # 1-21 using telephone / Video conferencing medium know as ZOOM on November 8, 2021, at 7:30 pm or as soon thereafter as the matter can be heard, at which time all persons interested will be heard. The public mail or electronically submit comments on proposed Local Law # 1-21 to the Town Clerk by noon on November 8, 2021.

**Vote: Nower Aye Morgan Aye Matson Aye Carvell Aye Goldstein Aye  
Adopted October 11, 2021**

RESOLUTION NO. ~~65-21~~ 66-21

**FUND TRANSFERS AND BUDGET AMENMENTS FOR 2021 TOWN BUDGET**

**WHEREAS**, the Town of Lebanon Town Board has final authority over all budget matters impacting the Town of Lebanon budget, and

Whereas the following fund transfers and budget changes are required to bring certain highway accounts into balance for 2021 to reflect the impacts of adding an additional full time highway employee in the 2021 budget year as well as significant costs related to repair of heavy-duty highway trucks,

**NOW THEREFORE BE IT RESOLVED**, the Lebanon Town Board authorizes the following fund transfers and budget changes:

**2021 Highway Fund**

Transfer \$17,000 from DA 5130.2 Machinery/Equipment to DA 5130.4J1, Machinery /Repair Parts

Transfer \$10,000 from DA 5130.2 Machinery/Equipment to DA 5110.1 General Repairs, PS

Transfer \$1,000 each from DA 5142.1, Snow Removal, PS and DA 5148.1, Other Govt PS to DA 5110.1 General Repairs, PS

Reduce DA 5130.2 from \$77,000 to \$50,000

Increase DA 5110.1 from \$69,000 to \$81,000 to reflect new employee hire in 2021.

Reduce DA 5142.1 and DA 5148.1 from \$67,000 to \$66,000

Increase DA 5130.4J1 from \$37,000 to \$54,000 to reflect increased truck repairs

On Motion of Marie Morgan

Marie Morgan, Council, Finance Chair

Seconded by C. Nowor

Vote:

Carvell  Matson  Nowor  Morgan  Goldstein

Approved  Defeated

Dated: Oct. 11, 2021

Town Board Meeting Minutes  
October 11, 2021, Via Zoom

RESOLUTION NO. ~~106-21~~ 107-21

APPROVAL OF PROPOSED ALARM SYSEM UPGRADE FOR TOWN OF LEBANON

WHEREAS the Town of Lebanon is in need of an updated fire and emergency alarm system upgrade to ensure safety and to meet fire and building code requirements for the Town office and Highway Garage, and

Whereas the Town did solicit quote estimates for the alarm system upgrade from 5 different qualified vendors but only one vendor submitted a proposal, and

Whereas, the Code Enforcement Officer has reviewed the specifications of the quote to ensure its compliance fire and building code upgrades for the Town office and Highway Garage in consultation with the Town Highway Superintendent, and

Whereas, the Attorney for the Town has confirmed that the Town has been in compliance with its purchasing policy in its attempt to solicit at least three quote estimates from qualified vendors,

NOW THEREFORE BE IT RESOLVED, that the Town of Lebanon Town Board approves the attached proposal for the alarm system upgrade from Maximum Security Systems of Vestal, NY at a cost not to exceed \$8,100 with the funds to upgrade the system coming from American Recovery Program Act (ARPA) funds and directs the Town Clerk, Town Highway Superintendent and Code Enforcement Officer to notify and work with Maximum Security Systems to implement the successful installation of the upgraded alarm system that will comply with all updated fire and building code safety requirements.

On Motion of \_\_\_\_\_

Patricia Matson, Council, Buildings and Grounds Chair

Seconded by mm Marie Morgan

Vote:

Carvell Y Morgan Y Nower Y Matson Y Goldstein Y

Approved Y Defeated \_\_\_\_\_

Dated: Oct. 11, 2021

**DISCUSSION ITEMS:**

David Craine said there is no problem with Alex hiring someone who does not have their CDL

David Craine was at the meeting to ask if the Town Board if they would use NBT Insurance as an agent for their Workman's Comp, it would not cost the town any more money, it would become effective January 1<sup>st</sup>, 2022. it will just make it easier to contact NBT insurance if we need anything. The Town of Lebanon currently uses Madison County as their Workman's Comp PERMA program. The Town Board all agreed to do this.

Budget Workshop Meeting will be Monday Oct 25 at 7:30 pm.

Public Hearing for the Town of Lebanon Final Budget on Nov 4 th at 8:00 pm.

Town Clerk asked about getting a new sign made for the Town Office / Highway Garage Building.

The old signs were all rotted when they were taken down. The Town Board agreed for Alex to order a new sign from M & M Press.

Bookkeeper Brynley Wilcox stated that it is not always the hourly pay when it comes to determine the pay for highway. The health insurance is big factor, depends on whether the insurance is paid in full by the Town, which here it is.

## Next Meeting

11/8/21, Via Zoom

The motion to adjourn was made by **Council Marie Morgan and Seconded by Council Adam Carvell at 8:33 pm.**

**Respectfully Submitted,**

**Joann L Collins**

**Recording Town Clerk**