

Minutes

Lebanon Town Board Meeting Town Offices

March 11, 2024, at 6:30 pm Meeting, called to order by Supervisor Ronda Winn

In Attendance:

Supervisor Ronda Winn
 Council Adam Carvell
 Council Marie Morgan
 Council Greg Fuller
 Council Chadwick Nower
 Town Clerk Joann Collins
 Highway Superintendent Jamie Goedel

Absent:

_ Residents in Attendance

The Privilege of the Floor:

APPROVAL OF MINUTES:

The minutes from February 12, 2024 regular meeting was approved.

On motion of Council Greg Fuller

Seconded by Council Marie Morgan

Dated: March 11, 2024

Payment of Bills & Claims:

The bills & claims reviewed.

Approved, 3/11/2024.

On Motion of Council Adam Carvell

Seconded by Council Chadwick Nower

Town Officer Reports:

Planning Board: Lois Hartshorn Chair – Present

Had a public hearing last month

Might have a public hearing next month

Board of Appeals: Chair-

Town Justice: Henry Moore –

Dog Control: Dan Hilts

He emailed his report to the town clerk.

Code Enforcement Officer: Aaron Camp- Present

Town Board Meeting Minutes Town Offices
March 11, 2024

Aaron stated he issued one permit this month, slow.

There are quite a few final permits.

Aaron stated that he finally was able to talk with gentlemen that is living on Lebanon Hill Rd in the camping trailers. The gentleman stated that he is only staying there for 6 months, the electricity will be shut off in April. Aaron asked for proof. Aaron also stated that he cannot use the outhouse he has built because it is not up to code.

Aaron also discussed the property on river that the owner is trying to sell, and they want a C of O, which Aaron checked the file and there is a permit application that was filled out and signed by the landowner but was never done by the code enforcement. The realtor contacted Aaron stating that there was a trailer fire there. It does not state this in the permit application, just a remodel. There is nothing that Aaron can do, this was done too long ago.

Town Assessor: Brian Fitts

Nothing

Town Clerk Joann Collins – Present

Report Submitted

Highway Superintendent: Jamie Goedel

Jamie discussed about the cutting edges for the snowplows, they are pricey at first, but they save sand and salt, when they get replaced, they only must replace a foot section instead of the whole thing. He stated that they are \$ 3700 apiece.

Jamie also discussed that he wants to set the sanders down so there will not be as much sand in the intersections. Jamie contacted Steve Lorraine about Craine Lake Rd they need to replace a culvert, Jamie stated that this would be a permit deal as it involves the wetlands.

Repairs:

Installed two master disconnects

There was a 3 ft sink hole on Deep springs Rd. The highway repaired it for now, Steve Lorraine and NY State Bridges are replacing it.

Jamie discussed using Madison County bid for handheld radios for the trucks. Council Chadwick Nower stated that Jamie should order six so if one gets destroyed, they would one to replace it.

Jamie stated that Miller Company came in and cleaned the drains on 2/23/24. The tank is 1500 gallons, Jamie is going to set this up, so they come in every two years to clean the drains.

Town Supervisor: Ronda Winn:

Report submitted.

Supervisor Winn discussed the landfill situation has been kept quiet too long and it should have been.

Supervisor Winn stated that she just emailed the discontinuation of two town roads resolution to Joe Wisinski the Madison County Superintendent, and he emailed back that they will notify the state about this.

Supervisor Ronda Winn stated that the Madison County Board of elections has stated that we have two Justice positions. They stated that we need to make a resolution stating that we want to have just one. We will do this at the next meeting.

Town Board Meeting Minutes
March 11, 2024

Supervisor Winn discussed the financials she discussed how we have

\$ 991,000 in fund balance

\$50,000 which was budgeted for the new truck

\$ 55,000 estimated for the sale of the truck

\$ 25,000 reimbursement and final payment to SOMAC

That would be \$ 135,000 estimated for the new truck. That will leave \$ 135,000.00 to either finance or use the fund balance.

We do not want to touch the Highway equipment reserve; we will use the fund balance.

We have two installment payments left on the 2020 truck which the amount is \$ 99,000. The percentage is 2% on this loan.

Supervisor Winn stated that Madison County is proposing changes to sales tax, reducing the towns to 25/75.

Supervisors reported Approved.

On Motion of Council Adam Carvell

Seconded by Council Marie Morgan

March 11, 2024

RESOLUTIONS:

RESOLUTION # 30-24 AUTHORIZING RELEASE OF AUDIT OF TOWN JUSTICE TO STATE OF NEW YORK UNIFIED COURT SYSTEM.

WHEREAS the Town Board 's internal Audit committee completed an audit of the Town Justice in 2024, and whereas, the state of New York Unified Court System has requested a copy of the most recent internal audit.

Now Therefore Be It resolved that the Lebanon Town Board authorizes the release of the audit report to the State of New York Unified Court System when completed and directs the Town Clerk and Town Justice to provide a copy of the audit report to the designee identified by the attached letter request.

Roll Call:

Morgan Aye Carvell Aye Nower Aye Fuller Aye Winn Aye

Approved Y Defeated

On Motion of Council Chadwick Nower

Seconded by Council Adam Carvell

March 11, 2024

Discussion:

Lois Hartshorn handed out the update on Campbell Cemetery.

Town Board Meeting Minutes Town Offices
March 11, 2024

Town Clerk Joann Collins stated that Madison County Fire Coordinator Doug Shattuck dropped off twenty-four smoke detectors for the Town Clerk to hand out. The Town Clerk will put it on the website for one per household until gone.

There was more discussion about changes to the employee handbook.

Some of the changes being discussed are

1. Sick time- letting them roll over 1 week vacation into their sick time. To amp up their sick time.
2. Having the highway employees start out with two weeks' vacation their first year.
3. There was discussion about sick time and about when someone retires about how their sick time would work. It was discussed about the NYSRS system, Supervisor Win will check into how this will work, and report back at the next meeting on this.
4. Having a voluntary sick bank, employees can voluntarily donate some of their sick time to a coworker if they chose to. Also discussed that the person that would be receiving the sick time has to be out of time to receive the donation.

There was discussion about a reserve fund for retirement requirements, more to come.

Council Chadwick Nower will type up the proposals for the handbook and have them for the next meeting.

There was discussion about asking for volunteers for the Community Club on the website. Discussion about helping with the Community club to try to save the building, there was discussion on different ideas on how to save it. More discussion on this next month.

Next Meeting

04/8/2024,

The motion to adjourn was made by **Council Marie Morgan and Seconded by Council Adam Carvell at 8:15 pm.**

Respectfully Submitted,

Joann L Collins
Town Clerk