

Minutes

Lebanon Town Board Meeting Town Offices

May 12, 2025, at 6:30 pm Meeting, called to order by Supervisor Ronda Winn

In Attendance;

Supervisor Ronda Winn
Council Adam Carvell
Council Marie Morgan
Council Greg Fuller
Council Chadwick Nower
Town Clerk Joann Collins
Highway Superintendent Jamie Goedel

Absent:

1 Residents in Attendance

The Privilege of the Floor:

Stacey Scheffler From Billings Hill rd commented on the chickens that are running on his property and his other neighbors property. He has contacted the owner of the chickens and they won't keep them on their own property. He would like the town to do something about this. He also commented about the horse manure in the roads, He said that his friends and himself go riding on motorcycles and they feel that is to dangerous to have to swerve the manure. Supervisor Winn stated that the town would check into this.

CEO Aaron Camp suggested that the Town could do a local law about the manure ,stating that the horse owner needs to put a bag on their horse.

APPROVAL OF MINUTES:

The minutes from **March 13 ,2025** regular meeting approved.

On motion of Council Marie Morgan

Seconded by Council Greg Fuller

The Minutes from the April 10, 2025 regular meeting approved

On motion of Council Marie Morgan

Seconded by Council Greg Fuller

Dated: May 12 , 2025

Payment of Bills & Claims:

The bills & claims reviewed.

On the motion of Council Greg Fuller

Seconded by Council Chadwick Nower

Approved, 5/12/2025.

Town Officer Reports:

Planning Board: Lois Hartshorn Chair – Present

Having a meeting next month for a subdivision application from Fred & Judy Morgan Lebanon Rd

Board of Appeals: Chair- Daniel Clark

Nothing

Town Justice: Lydia Maltzan –

Report Submitted

Dog Control: Kelly Small

Report emailed

Code Enforcement Officer: Aaron Camp- Present

Closing up permits

CEO Aaron Camp stated that he sent files on permits to Brian Fitts

Town Assessor: Brian Fitts

Grievance Day will be June 2, 2025 from 4-8 p.m.

Town Clerk Joann Collins – Present

Report Submitted

Highway Superintendent: Jamie Goedel: Present

Jamie called three tree service companies to get a quote to take down 4 big trees on the corner of Bastain Rd and Lebanon Center Rd. He only heard back from one company. Jamie stated that there is electric lines going through them and Council Chadwick Nower asked Jamie if he needs to contact a power company and Jamie said no. Council Adam Carvell asked how much was in the budget for tree service. Jamie stated that there was \$ 4000.00 and there is \$ 2200.00 left from last year.

Jamie stated that Buell Fuel will be at the town building tomorrow to for a meeting about the generator

Town Supervisor: Ronda Winn: Present

Financial s submitted

Supervisor Winn stated that the Town of Eaton Fire District will be closing ,they believe , they will merge with Morrisville Fire Department .

Supervisor Winn stated that she didn't budget enough in the town budget for the health insurance for the highway employees.

Supervisor Winn discussed the Madison County IT contract , she stated that we have to have the contract in order to get insurance for the town. The town Board discussed this and they agreed to the contract.

On the Motion of Council Greg Fuller

Seconded by Adam Carvell

5 Ayes 0 Nays

Approved to have Madison County as our IT service.

Supervisor Winn stated that the phone service from Madison County will be \$ 6.71 .per phone line.

If they need to come and look at everything She said she would be there for them to look at the lines.

Supervisors reported Approved.

On Motion of Council Adam Carvell

Seconded by Council Chadwick Nower

May 12, 2025

RESOLUTIONS:

RESOLUTION # 34-25 RESOLUTION TO CORRECT RESOLUTION NUMBERS FROM APRIL 10, 2025 MEETING

Whereas, during the April 10, 2025 meeting of the Town Board of the Town of Lebanon three resolutions were adopted and inadvertently recorded with the incorrect resolution numbers.

Whereas, it is necessary to correct the resolution numbers in the official record to ensure accurate documentation and consistency;

Now THEREFORE BE IT RESOLVED the Lebanon Town Board of the Town of Lebanon hereby corrects the resolution numbers from April 10, 2025 meeting as follows;

- Resolution originally recorded as 30-25 is hereby corrected to 31-25 titled " Authorizing release of Audit of Justice of State of New York Unified Court System"
- Resolution originally recorded as 31-25 is hereby corrected to 32-25, titled " Retroactive re-Appointment of Board of Appeals Chair, Town of Lebanon "
- Resolution originally recorded as 32-25 is hereby corrected to 33-25 titled " Establishing Lebanon Cleanup Day for May 3, 2025"

Be It Further Resolved that the official minutes from the April 10, 2025 meeting shall be updated to reflect these corrections and any references to the correct resolution numbers shall be deemed to refer to the corrected resolution numbers as stated herein.

Be it Further Resolved that the Town Clerk is hereby directed to make the necessary corrections to the Town of Lebanon official records.

Adopted by the Town Board of the Town of Lebanon this May 12, 2025

Vote:

Carvell Yes Fuller Yes Morgan Yes Nower Yes Winn Yes

Approved X Defeated _____

Dated: May 12, 2025

RESOLUTION# 35-2025 RESOLUTION TO CLOSE OUT THE TOWN SUPERVISOR'S CASH BOX

WHEREAS the Town of Lebanon has maintained a cash box under the custody of the Town Supervisor for the purpose of making change and managing minor petty cash transactions;

Whereas the Town Board has reviewed current procedures and determined that the cash box is no longer necessary for Town Operations

Now Therefore Be it Resolved that the Town Board of the Town of Lebanon hereby authorizes the closure of the cash box assigned to the Town Supervisor

Be it Further resolved that any remaining funds in the cash box in the amount of \$ 38.46 shall be deposited into the appropriate Town account and recorded by the Town Bookkeeper and /or Town Clerk.

Be it Further resolved that this action shall be documented and reflected in the Town's official records and the cash box shall be formally removed from the Town's asset inventory.

Be it Further resolved that the Town Board agrees that in the future, if necessary , a new cash box may be established.

On Motion Of Councilor, Marie Morgan

Seconded by Council Adam Carvell

Carvell Yes Fuller Yes Morgan Yes Nower Yes Winn Yes

Approved Yes Defeated ____

Dated: May 12 ,2025

RESOLUTION # 36-2025 RESOLUTION TO AUTHORIZE THE TOWN OF LEBANON TO ADOPT THE REIMBURSEMENT METHOD FOR NEW YORK STATE UNEMPLOYMENT INSURANCE

WHEREAS, the Town of Lebanon currently participates in New York State Unemployment Insurance (NYSUI) tax system using the standard contributory method, which requires quarterly tax payments based on payroll, and Whereas New York State Law permits public employers, including towns, to elect the Reimbursement method, whereby the employer reimburses the state only for actual unemployment benefits paid to former employees rather than paying quarterly taxes ,and

Whereas , the reimbursement methos can offer financial benefits and cost savings to the Town when unemployment claims are low, and provide a more accurate alignment of expenses with actual unemployment liability, and

Whereas, the Town Board has reviewed this option and deems it in the best interest of the Town to adopt the reimbursement methos for NYSUI, beginning with the next calendar year as permitted by the New York State Department of Labor,

Now Therefore , Be It resolved by the Town Board of the Town of Lebanon as Follows

The Town of Lebanon hereby elects to participate in the reimbursement method for New York State Unemployment Insurance, effective January 1,2026 , or the next allowable date as determined by the New York State Department of Labor .

The Town Supervisor and/or the appropriate Town Officials are hereby authorized to complete and submit any necessary forms or documents to the New York State Department of Labor to formalize the Town's election of the reimbursement method.

The Town Clerk is directed to maintain a copy of this resolution in the official Town records and provide copies to the appropriate accounting personnel and payroll service providers.

This resolution shall take effect immediately.

Vote:

Carvell Yes Fuller Yes Morgan Yes Nower Yes Winn Yes

Approved X Defeated ____

Dated: May 12, 2025

Resolution # 37-25 TOWN OF LEBANON LOCAL LAW A-25 (" A Local Law increasing the Term of Office of the Town Clerk from Two(2) years to Four (4) years.

Councilor Adam Carvell introduced proposed Local Law A-25 entitled A Local Law Increasing the Term of office of the Town Clerk from Two(2) years to Four (4) years.

Councilor Chadwick Nower Seconded this resolution

Resolved , that the Town Board conduct a public hearing as to the enactment of proposed Local Law No.A-25 at the Lebanon Town Offices located at 1210 Bradley Brook Rd Earlville, on June 9, 2025 at 6:30 p.m., or as soon thereafter as the matter can be heard at which time all persons interested in the subject shall be heard.

Amend the reference January 1, 2026 to January 1, 2028

On the Motion of Council Adam Carvell

Seconded By Council Marie Morgan

Roll Call ; Fuller Y Nower Y Morgan Y Carvell Y Winn Y

Resolution Roll Call

Carvell Yes Fuller Yes Morgan Yes Nower Yes Winn Yes

Approved X Defeated ____

Dated May 12 , 2025

Resolution # 38-25 TOWN OF LEBANON LOCAL LAW A-25 (" A Local Law increasing the Term of Office of the Town Highway Superintendent from Two(2) years to Four (4) years.

Councilor Adam Carvell introduced proposed Local Law A-25 entitled A Local Law Increasing the Term of office of the Town Highway Superintendent from Two(2) years to Four (4) years.

Councilor Chadwick Nower Seconded this resolution

Resolved , that the Town Board conduct a public hearing as to the enactment of proposed Local Law No.A-25 at the Lebanon Town Offices located at 1210 Bradley Brook Rd Earlville, on **June 9, 2025 at 6:30 p.m.**, or as soon thereafter as the matter can be heard at which time all persons interested in the subject shall be heard.

Amend the reference January 1, 2026 to January 1, 2028

On the Motion of Council Adam Carvell

Seconded By Council Marie Morgan

Roll Call ; Fuller Y Nower Y Morgan Y Carvell Y Winn Y

Resolution Roll Call

Carvell Yes Fuller Yes Morgan Yes Nower Yes Winn Yes

Approved X Defeated ____

Dated May 12 , 2025

RESOLUTION # 39-25 A RESOLUTION CHANGING THE TERM OF OFFICE OF THE TOWN SUPERVISOR OF THE TOWN OF LEBANON FROM TO (2) YEARS TO FOUR (4) YEARS

THIS RESOLUTION WAS DEFEATED NO MOTIONS

DATED May 12, 2025

DISCUSSION ITEMS:

There was discussion about only getting one bid when three were requested. Council Chadwick Nower asked what do we look for to see if what would be required approval for expenditure of a fund that is already allotted to that service? So if Jamie had three bids ,he would pick the lowest one?

Council Adam Carvell stated that we don't have to accept the lowest bid, there is considerations to think about such as

Type of work

Terms of mythology

First contract pricing under tier 1. 2nd tier pricing two regular quotations with the absence of any response.

There was two procurement polices handed out for the Town Board to look at .

Supervisor Winn kept stating that this is for Jamie to buy supplies , Council Adam Carvell deferred the conversation & meeting to the Supervisor, The Supervisor Deferred to the Town Board. She kept stating to have Jamie look at the procurement policies.

Jamie said they are fine he just wants it update to the prices that everything is now. He needs to buy a chainsaw. Council Chadwick Nower stated that the Town Board needs more time to review all the policies. They will discuss at the next meeting.

Next Meeting

07/14/2025,

The motion to adjourn was made by **Council Marie Morgan and Seconded by Council Adam Carvell** at 7:15 pm.

Respectfully Submitted,

Joann L Collins
Recording Town Clerk