

Minutes

Lebanon Town Board Meeting Town Offices

August 11, 2025, at 6:30 pm Meeting, called to order by Supervisor Ronda Winn

In Attendance.

Supervisor Ronda Winn
Council Marie Morgan
Council Greg Fuller
Council Chadwick Nower
Highway Superintendent Jamie Goedel

Absent:

Council Adam Carvell
Town Clerk Joann Collins
Residents Attendance

The Privilege of the Floor:

David Craine was coming tonight but rescheduled.

Deputy Town Clerk Marie Morgan was taking the notes & recording for this meeting due to the Town Clerk's absence.

APPROVAL OF MINUTES:

The minutes of **July 14, 2025** regular meetings & August 1st Special Meeting were approved.

On motion of Council Chadwick Nower

Seconded by Council Greg Fuller

Dated: August 11, 2025

Payment of Bills & Claims:

The bills & claims reviewed.

On the motion of Council Marie Morgan

Seconded by Council Greg Fuller

Approved 8/11/2025. With additions

Town Officer Reports:

Planning Board: Lois Hartshorn Chair – Present

Nothing going on.

Board of Appeals: Chair- Daniel Clark

Nothing

Town Justice: Lydia Maltzan –

Dog Control: Kelly Small

Report emailed.

Code Enforcement Officer: Aaron Camp- Absent

Town Assessor: Brian Fitts

Re-appointment by resolution

Town Clerk Joann Collins – Absent

Report Submitted

Highway Superintendent: Jamie Goedel: Present

Will be paving Bartlett Rd and putting shoulders on, that way when Madison County does the bridge on Lebanon Rd and they divert traffic around the road closer the road will be ready for the extra traffic.

Auctions International will be here this week or next week to take pictures of 2015 Truck.

Town Supervisor: Ronda Winn: Present

Financial s submitted.

Supervisor Winn stated that the County sales tax is higher than average, next check should put us over what we budgeted.

Madison County DMV is expanding.

Covered payment of new truck with no harm to budget.

Next year we will put another \$150,000 back in reserves.

There was some discussion on Madison County Sherriff office agreement with U>S Immigration and Customs Enforcement. Supervisor Winn stated that Madison County Board of Supervisors have NO authority over the Sherriff's office.

Madison County is in phase 2 of fiber optics.

Supervisor Winn stated that Doug Shattuck wants to attend our September meeting due to a complaint.

On the Motion of Council Marie Morgan

Seconded by Greg Fuller

Approved

Dated August 11, 2025

RESOLUTIONS:

TOWN OF LEBANON TOWN BOARD RESOLUTION #46-25

August 11, 2025, RE-APPOINTMENT OF Town Assessor

The following resolution was offered by Council Greg Fuller, who moved its adoption, seconded by Council Marie Morgan, to wit:

Whereas the Town of Lebanon has received notification from the New York State Department of Taxation and Finance (Office of real Property Tax Service) advising the Town of Lebanon of expiration of the term of appointment of Brian Fitts as Sole Assessor for the Town of Lebanon (a

part-time position in the Town); and

Whereas the Town Board has been provided with proof of certification of Biran M. Fitts to hold the position of Town Assessor in the Town of Lebanon: and

Whereas the Town desires to appoint Brian M. Fitts to a new six}6} year term to the position of Town Assessor, which new term will then expire on September 30,2031.

NOW THEREFORE IT IS HEREBY RESOLVED as follows:

1. That the town of Lebanon Town Board hereby appoints Brian M. Fitts as Sole Assessor for the Town of Lebanon to complete commencing on October 1, 2025, and ending on September 30, 2031, at an annual salary as set by the Town Board.
2. That as previously determined by Resolution dated ,20_ , the assessor shall maintain _ hours per work week as herein established by the Town Board and such additional hours as necessary to fulfill the duties of Town Assessor and to timely complete and Town-wide revaluation. as directed by the Town Board.
3. All benefits shall be in accordance with the Town of Lebanon Employee Handbook, as determined for a part-time employee.
4. The Town assessor shall provide the Town Supervisor with a request for a general description of the work performed and the specifics of any appointments.
5. All costs associated with the Town Assessor's state mandated continuing education will be assumed by Brian M. Fitts: and it is further.

Resolved that the Town Supervisor is authorized to enter a Memorandum of Understanding with Brian M. Fitts outlines the above understanding.

The question of the adoption of the foregoing resolution was duly put to a vote and upon a roll call, the vote was as follows:

Council Marie Morgan Yes, Council Adam Carvell Absent, Council Chadwick Nower Yes, Council Greg Fuller Yes, Supervisor Ronda Winn Yes.

The foregoing resolution was there upon declared duly adopted.

Dated: August 11, 2025

RESOLUTION # 47-25 RESOLUTION TO AMEND THE 284 AGREEMENTS.

Whereas, the Town of Lebanon Highway superintendent Jamie Goedel has issued his 284 Agreement for expenditure of Highway Moneys to the Town of Lebanon Town Board.

Whereas the Town of Lebanon Town Board moves to adopt this agreement.

Approved August 11, 2025, 5 Ayes 0 Nays

TOWN OF LEBANON PROPOSED AMENDED 2025 AGREEMENT REPAIR AND IMPROVEMENT OF TOWN HIGHWAYS

Amendment Action:

Addition of Bartlett Road – Paving, \$ 153,000

Road reconstruction and repair – contingent on receipt of 2025 CHIPS funds

- **These projects are contingent on receipt of all state Consolidated Highway Improvement Program (CHIPS) funds conditional on state Legislative approval.**

Total CHIPS funds for projects in 2025 = \$281,000

Total CHIPS funding approved by State Aid Letter for 2025: \$ 281,000.

Total proposed spending for 2025 Town of Lebanon Road Program =\$ 281,000

This updates the current 2025 Town of Lebanon proposed Agreement for Repair and Improvements of Town Highways. The Lebanon Town Highway Superintendent is authorized to proceed with the implementation of this plan but cannot exceed the spending categories outlined above without prior approval by the Lebanon Town Board to amend this agreement:

Signed by all board members and also the highway superintendent.

Approved

DISCUSSION:

Next Meeting

09/8/2025,

The motion to adjourn was made by **Council Marie Morgan and Seconded by Council Chadwick Nower at 6:59 pm.**

Respectfully Submitted,

Joann L Collins

Recording Town Clerk